Sean Keating

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Dec 19, 2013

To whom it may concern:

I have consistently excelled in every IT position that I have held, which has resulted in a more positive user experience. I also possess a strong sense of seeing the “big picture”, which is a necessary attribute for any IT Associate Director. I want to bring these qualities to the Associate Director position you have posted on your Website.

The qualifications and professional knowledge I can bring RMEI include but are not limited to:

* Fifteen years working in diverse IT environments, most of which has been in a team lead/supervisory capacity
* Experience instructing both end users and IT staff in proper system/application use
* Sox auditing compliance and strict policy enforcement experience
* Proficiency with deploying with assorted systems; networking technologies, messaging systems, file systems and business intelligence platforms
* Experience with project management and IT budget planning
* Highly skilled at describing highly technical concepts to non-technical people

In reviewing your business’s objectives and the Associate Director of IT requirements via the company’s webpage, I believe that my experience is in line with your needs. If your business is looking for a reliable, results-oriented professionalwith a solid performance track, I would be eager to discuss the value that my strengths and experience can bring to your company. I can be reached in confidence at the above telephone numbers or email address and I look forward to hearing from you.

Respectfully,

# Sean A. Keating